Job Title: Gala Volunteers

Job Description:

Assist the Abbe Museum staff with the annual fundraising event to ensure participants are smiling and oriented to the evening's festivities. Requires a time commitment from 4:30-10:00pm the day of the event.

Responsibilities:

Tasks include but are not limited to:

- Monitoring silent auction bid sheets
- Checking in and out guests
- Helping to pack up auctions items
- Sharing information about auctions items

## Characteristics and Experience:

- Natural born salesperson
- Warm and welcoming personality
- Detail oriented
- Ability to stand and wander for long periods of time.
- Ability and willingness to say the same thing over and over again with a smile.

## Supervision and Trainings:

- In June and July we will give an introduction to the auction items and some good talking points about them.
- Reports to the Volunteer Coordinator and assigned Abbe Museum staff member.

Other Perks:

Since this will be a long event we will feed you a vendor meal or you can purchase a ticket to the formal dinner.