



Abbe Museum

INSPIRING NEW LEARNING ABOUT THE WABANAKI NATIONS WITH EVERY VISIT

Job Title: Event Volunteer

Job Description: Working with Abbe Museum staff to ensure all event participants have a fun and enjoyable event experience.

Responsibilities: May include but are not limited to:

- Greeting and checking in event participants
- Restocking beverages
- Being on the lookout for hazards and reporting them to Abbe Museum staff.
- Serving/making food
- Staffing membership table
- Helping with set-up and cleanup
- Talking about the Abbe Museum mission to event participants.

Characteristics and Experience:

- Warm and outgoing personality
- Able to walk, sit, or stand for long periods of time
- Ability to lift heavy objects
- Ability and willingness to repeat the same information over and over.

Supervision and Trainings:

- There will be a meeting of all volunteers three weeks prior to the event to explain the logistics and hand out duties.
- Volunteer Coordinator or other Abbe Museum Staff